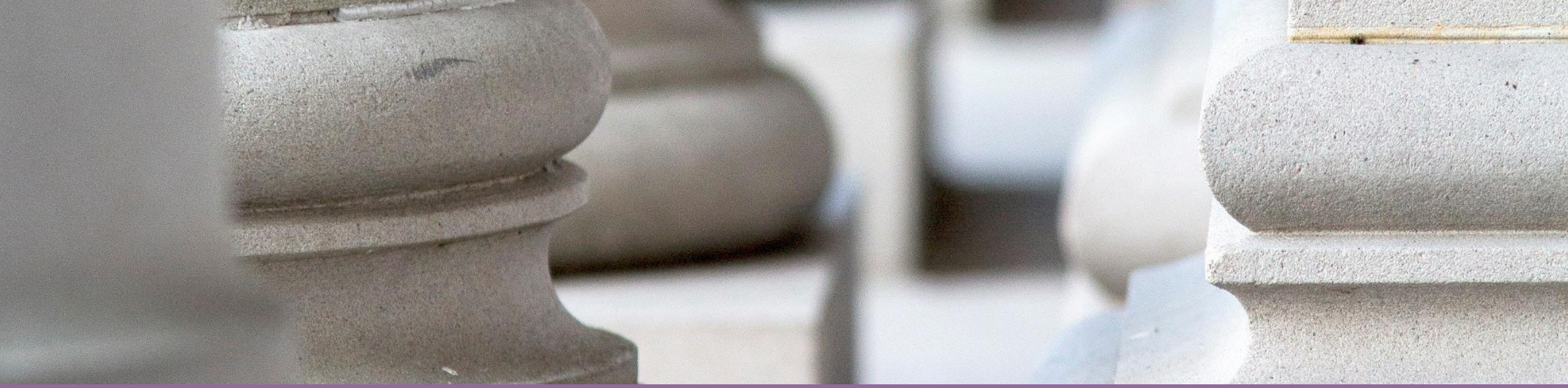


WASHINGTON COURTS
ADMINISTRATIVE OFFICE OF THE COURTS

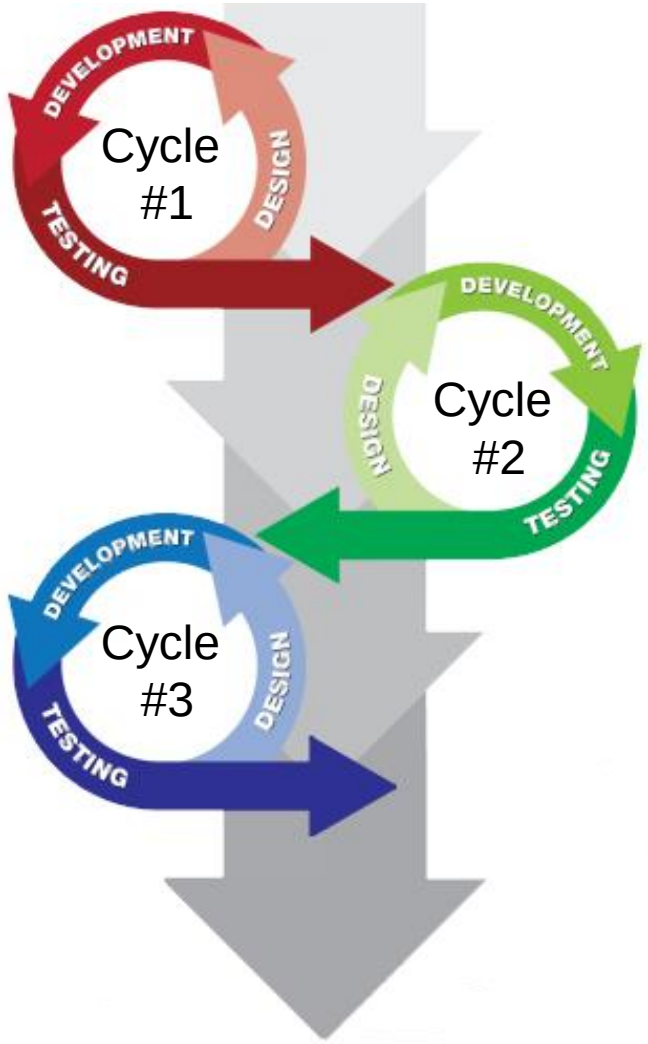
Courts of Limited Jurisdiction Case Management System (CLJ-CMS)

GARRET TANNER, PROJECT MANAGER
October 25, 2024

Project Scope

- Three Components
  - eFile & Serve
  - Enterprise Justice
  - Enterprise Supervision

Updated Project Approach



Priority 1: Onboard as many courts as possible

Priority 2: Extend implementation to include

- A District Court (civil case types)
- A formal Probation Department

Priority 3: Plan for future deployment of

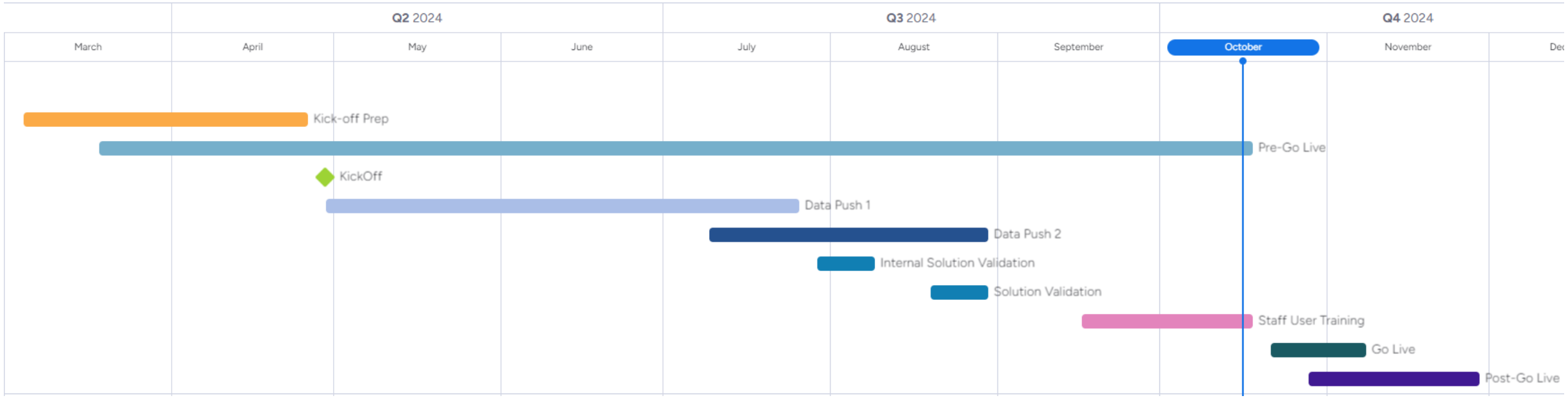
- Enterprise Justice 2024
- GR 15 functionality

Cycle #1: Early Adopter

Go-Live October 28

- Asotin District Court
- Cheney Municipal Court
- Colfax Municipal Court
- Columbia District Court
- Franklin District Court
- Garfield District Court
- Whitman District Court (2 Locations)

Cycle #1: Early Adopter



Project Outreach

Statewide Outreach Sessions

- ✓March 26, Spokane
- ✓March 28, Walla Walla
- ✓May 7, Chelan
- ✓May 14, Marysville
- ✓May 16, Tukwila
- ✓August 7, Olympia
- November 13, Vancouver
- November 20, Yakima

Online System Demonstrations

- ✓April 24
- ✓April 25
- ✓May 7
- ✓May 14
- ✓May 16
- ✓July 17
- ✓July 18

Work in Progress

- Tacoma Municipal Support (ongoing)
- Fircrest-Ruston Support (ongoing)
- Early Adopter User Training - Complete
- Early Adopter Go-Live – October 28
- Enhancements & Bug Fixes
  - Enhancements delivered May 30, June 28, June 30, and July 31
  - Fixes continuously delivered through October 15
  - More fixes scheduled post Go-Live

Project Issues – October 2024

Active Issues	
Issue	Mitigation
Local Rule – In order for eFiling to be mandatory, courts need to enact the rule or make eFiling mandatory.	(April 5, 2022) DMCJA is championing a Statewide rule for mandatory eFiling. Courts will need to enact a local rule in the meantime.
Staffing / Hiring – CLJ-CMS has been unable to fill several key positions. As of December 2023, CLJ-CMS has 9 project positions open. If these positions are not filled there may be impacts to the schedule.	(October 16, 2024) There are currently 6 vacant CLJ-CMS positions.
WSP Law Table Updates – WSP needs to update their law tables to accept two versions (one for JIS Courts and one for Enterprise Justice Courts).	(October 16, 2024) Fixes have been delivered from the vendor. Testing is ongoing, and these updates will be promoted to Production shortly after Early Adopter Go-Live.

Project Risks – October 2024

Total Project Risks			
Low Probability	Moderate Probability	High Probability	Closed
1	3	1	20

High Risk Status		
Risk	Probability / Impact	Mitigation
Court Learning Curve – It is expected that some users will experience short-term reduced efficiencies when compared against more established legacy systems.	Moderate / Moderate	(July 26, 2024) Super User Training was more robust for Early Adopter courts. Super Users are better suited to supporting their staff during User Training and during Go-Live. User Training will be scenario based to expose court staff to more realistic scenarios.

Project Risks – October 2024

High Risk Status		
Risk	Probability / Impact	Mitigation
Performance Issues – System performance must meet user expectations. The legacy systems are well established and very fast and the new systems must be performant.	Moderate / Moderate	(August 5, 2024) 294 issues & enhancements have been delivered from the vendor since the Tacoma Municipal Court Go-Live in October 2023. System performance will continue to be monitored closely.
OCourt Pilot Integration – AOC's Enterprise Integration Platform project is underway. It is possible that the OCourt pilot integration will not fulfill requirements or expectations. This puts current OCourt dependent courts at risk.	Low / High	(June 26, 2024) There are no indications at this point that OCourt will not be able to deliver on their part of the integration.

Project Risks – October 2024

High Risk Status		
Risk	Probability / Impact	Mitigation
Enterprise Justice Upgrade – CLJ-CMS will need to plan to take a system upgrade some time in 2025.	High / High	July 31, 2024 – Early Adopter courts will go live on Enterprise Justice version 2023. GR15 requires version 2024. Timing of effort for the version 2024 upgrade is not yet known.

Next Steps

Milestone	Date
Early Adopter Go-Live	October 28, 2024
Project Outreach - Vancouver	November 13
Project Outreach - Yakima	November 20
Cycle #2 Kick-Off	November 2024

Independent Quality Assurance Update

ALLEN MILLS, BLUECRANE, INC.