JUDICIAL INFORMATION SYSTEM COMMITTEE

August 23, 2024
10:00 a.m. to 12:00 p.m.
Online Zoom Meeting

Minutes

Members Present:
Justice Barbara A. Madsen, Chair
Judge John Hart, Vice-Chair
Ms. Mindy Breiner
Judge Valerie Bouffiou
Mr. Joseph Brusic
Mr. Derek Byrne
Mr. Donald Graham
Ms. Stephanie Kraft
Mr. Frank Maiocco
Judge David Mann
Chief Brad Moericke
Ms. Heidi Percy
Mr. Frankie Peters
Ms. Paulette Revoir
Ms. Dawn Marie Rubio
Judge Allyson Zipp

Members Absent:
Judge Robert Olson

AOC Staff Present:
Mr. Scott Ahlf
Mr. Kevin Ammons
Ms. Kenzie Amos
Mr. Robert Anteau
Ms. Brittanie Collinsworth
Ms. Vonnie Diseth
Mr. Arsenio Escudero
Mr. Jamie Kambich
Mr. Bijal Karia
Ms. Aryn Nonamaker
Ms. Anya Prozora
Mr. Chris Stanley

Guests Present:
Chief Justice Steven González
Mr. Allen Mills
Mr. Terry Price

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Call to Order, Approval of Meeting Minutes & JISC Member Recognition

Judge John Hart called the Judicial Information System Committee (JISC) meeting to order at 10:01 a.m. This meeting was held virtually on Zoom.

The Committee welcomed one newly appointed member: Mr. Frankie Peters, who represents the District and Municipal Court Management Association (DMCMA). Justice Barbara Madsen and Judge Hart also acknowledged four other JISC members who have been reappointed for new terms: Judge Valerie Bouffiou and Judge John Hart, both representing the District and Municipal Court Judges Association (DMCJA), Mr. Donald Graham, representing the Washington State Bar Association (WSBA), and Chief Brad Moericke, representing the Washington Association of Sheriffs and Police Chiefs (WASPC).

Justice Madsen asked if there were any changes or additions to be made to the June 28, 2024 meeting minutes. Hearing none, the meeting minutes were approved as written.

New ISD Applications & Operations Manager – Mr. Bijal Karia

Ms. Vonnie Diseth introduced Mr. Bijal Karia, AOC's new ISD Applications & Operations Manager. Mr. Karia. Mr. Karia brings to the position over 28 years of experience in planning, architecture, developing and delivering enterprise-grade applications and solutions. He previously served as the Chief Enterprise Applications Architect & Application Development Manager at the Department of Enterprise Services. Prior to that, he worked for Microsoft for 20 years in various engineering and leadership roles

and contributed significantly to both MS Azure and M365 lines of business. Mr. Karia began work at AOC on August 1st and succeeds Mr. Mike Keeling, who retired at the end of June 2024.

JIS Budget Update & 25-27 Budget IT Decision Packages

Mr. Chris Stanley gave a JIS budget briefing. He explained that based on revenue forecasts, there is expected to be a $4 billion deficit by the start of the 2025 legislative session (out of a $70 billion budget). For context, Mr. Stanley contrasted these numbers with those of the Great Recession in 2009 (one of the worst years on record); in 2009, the Legislature cut $9 billion from the $32 billion budget. The magnitude of the deficit at that time was comparable to cutting the entire state community college system and the Department of Corrections. The $4 billion deficit the Legislature will be dealing with in 2025 "will hurt", but it is not catastrophic. Mr. Stanley also noted that this forecast is pre-election, and that there are two measures that may impact state revenue. Additional revenue forecasts are expected on September 27 and November 20. November's forecast is the final forecast before the Governor releases his last budget. He said that ultimately, as available resources will be reduced, there "will be a fight for money and a fight to keep what we've got".

Mr. Stanley then presented AOC's 2025-2027 IT budget proposal. It consists of four decision packages totaling approximately $12 million. All four packages fall under the Maintain IT Infrastructure category: Migrate Court Reporting Tools to the Cloud, Continue Transition to Cloud-Based Services, Continue Funding Data Quality Initiative, and Fully Support the CLJ-CMS Project.

Justice Madsen asked if there was a motion to approve the budget request.

Motion: Mr. Donald Graham

I move to adopt the budget request as presented and forward the request to the Budget Committee of the Supreme Court.

Second: Judge Valerie Bouffiou

Voting in Favor: Judge Valerie Bouffiou, Ms. Mindy Breiner, Mr. Joe Brusic, Mr. Derek Byrne, Mr. Donald Graham, Judge John Hart, Ms. Stephanie Kraft, Justice Barbara Madsen, Mr. Frank Maiocco, Judge David Mann, Chief Brad Moericke, Ms. Heidi Percy, Mr. Frankie Peters, Ms. Paulette Revoir, Ms. Dawn Marie Rubio, Judge Allyson Zipp

Opposed: None.

Absent: Judge Robert Olson

The motion passed.

Proposed JISC Rules Revisions – Part 2

Mr. Ammons presented the second tranche of proposed revisions to the JISC Rules. These proposed changes are the result of a recent review of the eighteen rules by AOC with the intention to refresh outdated areas to better fit the current state of the Judicial Information System. Mr. Ammons gave a

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summary of the proposed changes for the following rules: JISCR 6 – Reports; JISCR 7 – Codes and Case Numbers; JISCR 14 – Control of Data Processing Equipment; JISCR 17 – Effective Date; and JISCR 18 – Adding Records to the Judicial Information System.

Concerning JISCR 16, Mr. Donald Graham suggested adding the word 'development' to the phrase "relating to the *development*, management, operation, and use of the Judicial Information System". Additionally, Ms. Heidi Percy suggested that the word 'policy' in the rule title be changed to 'policies' (JISCR 16 – Recording and Dissemination of Judicial Information System *Policies*).

Following this discussion, Justice Madsen asked if there was a motion to approve these proposed revisions so that they may be sent to the Supreme Court Rules Committee for requested amendment.

Motion: Judge Allyson Zipp

> I move to propose to the Supreme Court Rules Committee to amend the following JISCRs as edited during today's meeting: JISCR 6 – Reports; JISCR 7 – Codes and Case Numbers; JISCR 14 – Control of Data Processing Equipment; JISCR 17 – Effective Date; and JISCR 18 – Adding Records to the Judicial Information System.

Second: Mr. Frank Maiocco

Voting in Favor: Judge Valerie Bouffiou, Ms. Mindy Breiner, Mr. Joe Brusic, Mr. Derek Byrne, Mr. Donald Graham, Judge John Hart, Ms. Stephanie Kraft, Justice Barbara Madsen, Mr. Frank Maiocco, Judge David Mann, Chief Brad Moericke, Ms. Heidi Percy, Mr. Frankie Peters, Ms. Paulette Revoir, Ms. Dawn Marie Rubio, Judge Allyson Zipp

Opposed: None.

Absent: Judge Robert Olson

The motion passed.

These approved proposed amendments will be prepared for submittal to the Supreme Court by the end of the year. Two additional tranches of proposed JISC rules amendments will be brought to the JISC for review and approval in the October and December meetings. Mr. Ammons noted that the four remaining JISC rules will require more input from stakeholders. Two deal with data dissemination, and one relates to local case management systems. AOC will be reaching out to the JISC and the associations to request assistance with revising and refreshing these rules.

JIS Priority Project #1 (ITG 102): Courts of Limited Jurisdiction – Case Management System (CLJ-CMS)

CLJ-CMS Project Update

Ms. Brittanie Collinsworth (Deputy Project Manager) provided an update on the CLJ-CMS project as Mr. Garret Tanner was unable to attend. The project team continues to work with the Early Adopter courts in preparation for their go-live on October 28, 2024. Grays Harbor District Court was recently

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asked to move their implementation to 2025; this brings the number of Early Adopter courts/locations down from ten to eight.

The project team and Early Adopter courts are currently engaged in Solution Validation, a three-week activity designed to test all of the systems end-to-end with all of the enhancements, configurations, and data conversion in place. This is the last opportunity to identify issues in the system in time to have them fixed before go-live in October.

Other recent activities have included an outreach event in Olympia, as well as ongoing support for the two implemented courts (Tacoma Municipal and Fircrest-Ruston Municipal). Ms. Collinsworth then gave details on other work in progress; she then highlighted updates to the project issues and risks.

Quality Assurance Assessment Report
Mr. Allen Mills, with the project's QA vendor Bluecrane, provided an overview of the July QA Assessment Report for the CLJ-CMS project. The full report can be found in the JISC meeting packet.

Update on Other Superior Court Projects

Mr. Robert Anteau gave an update on several projects for the Superior Courts: ITG 1308 – Integrated eFiling for Odyssey DMS Superior Courts, ITG 1352 – Upgrade SC-CMS to Enterprise Justice 2023, and ITG 1296 – Superior Court Text Messaging and E-Mail Notifications.

Relating to Integrated eFiling, Phase 2 courts successfully went live in late July, bringing the total number implemented DMS courts to eight. The go-live for Phase 3 courts is planned for early in 2025. Concerning the SC-CMS upgrade to Enterprise Justice (EJ) 2023, the current go-live is planned for early December 2024. The Superior Court Text Messaging project has been on hold awaiting the upgrade to EJ 2023; however, the team will be holding a series of meetings to finalize business requirements, and the project is on track to go live in early 2025.

Update: Seattle Municipal Court Integration to EDR Go-Live (ITG 27)

Ms. Diseth announced that in mid-August, AOC and Seattle Municipal Court (SMC) went live with the integration between SMC's new case management system to the Enterprise Data Repository (EDR). This is a significant achievement, as this integration has been in the works for many years. The ITG request to create and expand the data exchange between AOC and SMC was submitted fourteen years ago. Over that time, SMC made the decision to also replace their case management system and began that project, and AOC developed and implemented the EDR. SMC went live with their new system in the spring of this year, and the recent integration with the EDR is the culmination of this long-standing ITG. The integration is also significant because it greatly expands the amount of data SMC is now sending to AOC based on the JIS Data Standards, and AOC is now able to share that data statewide.

Data Dissemination Committee (DDC) Report

Judge Hart provided an update on the work of the Data Dissemination Committee, which met earlier today. Meeting details and decisions can be found in the DDC minutes on the Washington Courts website.

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Meeting Wrap Up & Adjournment

Justice Madsen adjourned the meeting at 11:24 a.m.

Next Meeting

The next meeting will be October 25, 2024, via Zoom from 10:00 a.m. to 12:00 p.m.

Action Items

	Action Items	Owner	Status

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